

APPLICATION REQUIREMENTS

FOR TREE REMOVAL/TREE TRIMMING PERMITS

- Summary letter describing scope and location of work and company(s) to perform work.
- Your letter must demonstrate at least one of the following conditions:
 - The tree constitutes a hazard to life or property which cannot be reasonably mitigated without removing the tree.
 - The tree is dying, dead, or diseased to the point that restoration is not practical.
 - All reasonable efforts have been made to avoid removing the tree for the development and removal cannot be avoided.
- List of names of other communities in which the person/company performing tree trimming and/or removal has done similar work within the last twelve months
- Copies of any applicable certifications or licenses possessed by the applicant or its employees, agents or representatives related to tree activities;
- A copy of the applicant's current general liability and property damage insurance policies issued by an insurance company authorized to do business in the state, which policies shall be for the minimum amounts of \$100,000.00 and \$300,000.00 and shall remain in effect for the duration of the permit.
- General location map
- Scaled site plan indicating the location of existing and proposed structures and all existing and proposed trees, with each tree labeled as to the type and size (diameter of trunk measured 4 ½ feet above the ground)

